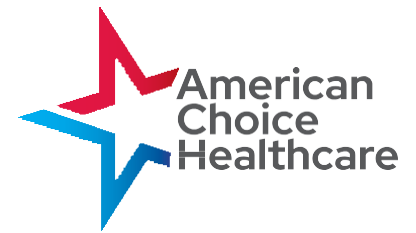


# TIPSHEET ON HOW TO VIEW YOUR ELECTRONIC REMITTANCE ADVICE (ERA) FILE

## Recurring Steps



### Import Process

**Step 1:**

Open the MREP application.

**Step 2:**

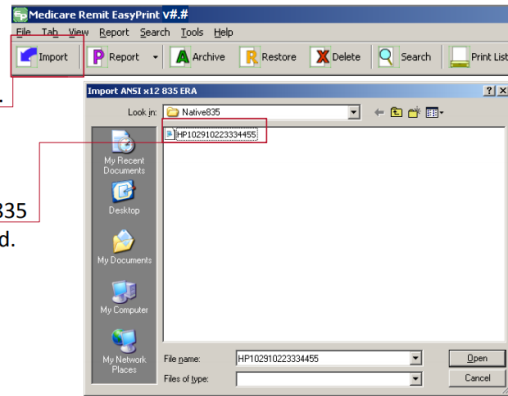
Select the **Import** button.

**Step 3:**

Locate and select HIPAA 835 native files to be imported.

**Step 4:**

Click **Open**.



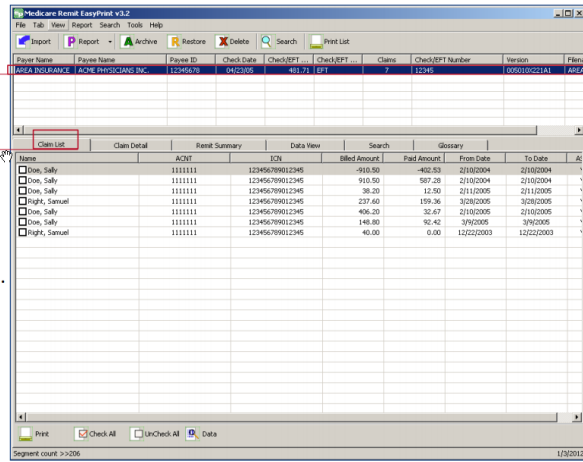
### Viewing Remittance Data

**Step 1:**

Select a remittance.

**Step 2:**

Click **Claim List** to display claim data related to the selected remittance.



# TIPSHEET ON HOW TO VIEW YOUR ELECTRONIC REMITTANCE ADVICE (ERA) FILE

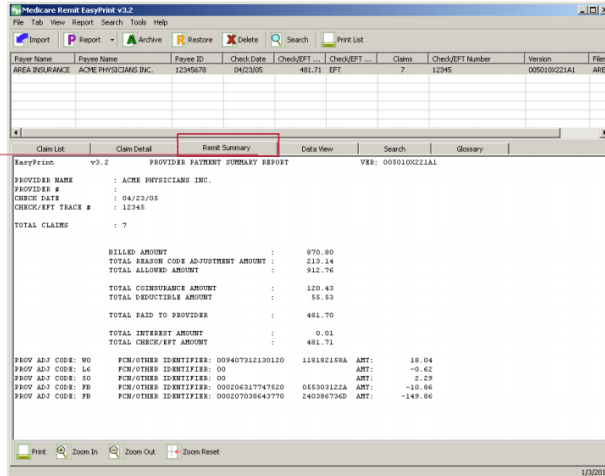
## Recurring Steps



### Viewing Remittance Data *(Continued)*

#### Remit Summary

Provides a quick summary of payment and adjustment amounts for the remittance selected at the top portion of the screen.



1. For more detailed guide, click [Medicare Remit Easy Print \(MREP\)](#)
2. From the CMS website above, select “Medicare Remit Easy Print Demo (PDF)” or “Medicare Remit Easy Print User Guide xx (PDF)”

**Access to CMS data & application**

- MAPD Help Desk
- Payment Recovery Information System Medicare Parts C & D Plan Portal (PMPP) - formerly known as PRIS Plan Portal
- Electronic Retroactive Processing Transmission (eRPT)
- Access to CMS Systems and Identity Management (IDM) System
- Software Release Announcements
- Plan Communications Archive
- Helpful Links

### Medicare Remit Easy Print (MREP)

CMS presents the Medicare Remit Easy Print (MREP) software to view and print the Health Insurance Portability and Accountability Act (HIPAA) compliant 835 for professional providers and suppliers. This software, which is available for free to Medicare providers and suppliers, can be used to access and print remittance advice information, including special reports, from the HIPAA 835. The accompanying User Guide explains the functionality and how to implement the software. Medicare has no liability and takes no responsibility for any other use of this software.

**Download/Installation Instructions:**

- In order to use this application you must have .NET framework (at least 2.0 service pack 2) installed on each PC that will be utilizing this application.
- Requires WinZip or compatible decompression application to extract files.
- Requires Adobe Acrobat - Portable Document Format Reader to read PDF files.

**PLEASE NOTE:** When installing Medicare Remit Easy Print, **DO NOT use the default location "C:\Program Files"**. Per the installation instructions, use (or create) a directory which is secure for PHI/PII, and to which the application will have read and write permission. If not, though initial installation to "C:\Program Files" may be successful, other functions may not work as intended.

Please refer to the "Downloads" section below for complete MREP documentation and helpful guides. The "Related Links Outside CMS" section below contains link for WinZip, PDF and .Net downloads.

#### Downloads

- [Download Instructions for Local PC Easy Print \(DOCX\)](#)
- [Medicare Remit Easy Print Uninstall Instruction \(PDF\)](#)
- [Download Instructions for Network Easy Print \(DOCX\)](#)
- [MREP Help - Provider/Supplier \(DOCX\)](#)
- [MREP Help - Carrier \(DOCX\)](#)
- [Medicare Remit Easy Print -Version \(ZIP\)](#)
- [Medicare Remit Easy Print Demo \(PDF\)](#)
- [Medicare Remit Easy Print User Guide \(PDF\)](#)